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## 2013-01-30 Minutes of the Executive Committee of the Academic Senate

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Approved  
Minutes of Executive Committee of the Academic Senate  
January 30, 2013  
St. Mary's Hall Room 113B

**Present:** Robyn Bradford, Corinne Daprano, George Doyle, Ralph Frasca, Harry Gerla, Emily Hicks, Sheila Hughes, Leno Pedrotti, Carolyn Phelps, Hussien Saleh, Joseph Saliba

**Absent:** Paul Benson

**Guest:** Jim Farrelly

**Opening Meditation:** Carolyn Phelps opened the meeting with a meditation

**Minutes:** The minutes of the December 5, 2012 and January 23, 2013 ECAS meetings were approved.

**Announcements:** The next meeting of ECAS is February 6, 2013 from 3:15-4:45 PM in SM 113B.

C. Phelps reported that Hussien Saleh (BUS) is the new undergraduate representative to the ASenate filling Ruth Monnier's position since she is unable to serve this semester.

**Reports:**

FAC. E. Hicks reported that the FAC is continuing to discuss the Outside Employment document (DOC 12-10). A draft of the document will be ready for the FAC to review at its next meeting on February 11, 2013; 3-4:15 PM in SM 113B.

APC. L. Pedrotti reported that the MPAP curriculum will be on the APC's agenda for the committee's next meeting on Feb. 8. The APC continues to review a proposal that would govern structural changes to both academic programs (undergraduate and graduate) and departments. They are also continuing to discuss the Competency Program requirements.

SAPC. G.Doyle reported that Janet Greenlee (BUS) has agreed to replace Terrance Lau on the SAPC. T. Lau is on sabbatical this semester. The SAPC currently has no tasks and is currently not scheduled to meet this semester.

**New Business:**

FAC Timeline. C. Phelps reviewed the FAC's spring semester timeline for the three documents the committee is discussing this semester. These include the Outside Employment Policy Revision, Sabbatical Leave Process, and Intellectual Property (IP) – Distance Learning documents. The Outside Employment and Sabbatical Leave documents should be ready for review at the March meeting of the ASenate and the IP – Distance Learning document for the April ASenate meeting.

February Academic Senate Meeting. ECAS discussed items for inclusion on the upcoming February 15, 2013 ASenate meeting agenda. It was agreed that the MPAP curriculum and a report from the Provost regarding the Board of Trustees meeting in January would be included on the agenda. Additionally, on behalf of the Faculty Board, J. Farrelly asked for: 1) a report from the Provost on the Deltak contract; and, 2) discussion of the issue of consultation between the faculty and administration particularly regarding the university budget. He expressed frustration that the ASenate had not been consulted about the budget and new tuition model. L. Pedrotti and others disagreed indicating that consultation with ECAS had been conducted. H. Gerla suggested that ECAS discuss and clarify what decisions/issues the ASenate should be consulted on. C. Phelps will add this discussion item to next week's ECAS meeting agenda.

Possible agenda items for the March and April ASenate meetings were also discussed. It was agreed that Amy Anderson (CIP) would be asked to give an update on the Center for International Programs at the March ASenate meeting if she was unable to attend the February meeting. Further, L. Pedrotti indicated that the Department Processes proposal could possibly be ready for review by the March ASenate meeting. J. Saliba indicated that Kathy Harmon (Director, Financial Aid) would be happy to update the ASenate on the CARE program. There are still several issues under discussion and consideration as related to the new tuition model including tuition remission and summer tuition. He also suggested inviting P. Vanderburgh (Assoc. Provost, Graduate Academic Affairs) to the February ASenate meeting to discuss the Deltak contract.

ASenate Ballot Issue. C. Phelps asked for input from ECAS on an ASenate ballot issue. She asked ECAS to consider whether someone classified as a tenure track/tenured faculty member and also a program director has the right to vote and be on the ballot for the election of ASenate representatives. ECAS agreed that all individuals with faculty status should be included on the election ballot and be able to vote in the election. J. Farrelly and E. Hicks agreed to address this issue for future ASenate elections.

The meeting was adjourned at 4:15 PM.

Respectfully submitted by Corinne Daprano

Standing committee work assignments. Below is an updated list of assigned standing committee tasks:

<b>Task</b>	<b>Source</b>	<b>Previously assigned</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Policy on outside employment		FAC	FAC	Proposal	
Department Processes	ECAS		APC	Proposal	
Competencies	CAPCC		APC		
MPAP curriculum	SOEAP	APC	APC	Proposal	
Tasks ongoing					
SET Committee oversight	ECAS		ECAS	Hear monthly reports; Linda Hartley, chair	
CAP Competency Committee oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports; Emily Hicks, chair	